

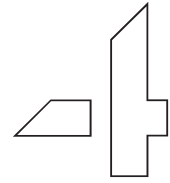
# DOCUMENTS REQUIRED FOR BUILDING PERMIT APPLICATION

GROUP  
FOUR  
INFO.

GROUP FOUR  
BUILDING CONSULTANTS  
ABN 41 631 772 458  
WWW.GROUPFOUR.COM.AU

200 HUNTINGDALE ROAD  
OAKLEIGH EAST VIC 3166  
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SUITE 4 - 50 ASSEMBLY DVE  
TULLAMARINE VIC 3043  
TEL 03 9330 1822  
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GROUP FOUR  
BUILDING CONSULTANTS

## STANDARD INFORMATION:

- APPLICATION FORM (FORM 1) (CAN BE DOWNLOADED FROM OUR WEBSITE)
- CERTIFICATE OF TITLE
- PLAN OF SUBDIVISION
- SITE SURVEY PLAN
- OWNERSHIP DETAILS
- PROPERTY INFORMATION FROM COUNCIL (GROUP 4 IS ABLE TO REQUEST THIS INFORMATION FOR A SERVICE FEE).  
INFORMATION IS OBTAINED ON WHETHER THE PROPERTY IS IN A BUSHFIRE OR TERMITE PRONE AREA, IS LIABLE TO FLOODING OR SNOWFALLS.  
HAS A STORMWATER DISCHARGE POINT AND IF THE PROPOSAL REQUIRES A PLANNING PERMIT.
- 4 COPIES OF ARCHITECTURAL PLANS (MINIMUM SCALE 1:100)

## DETAILED INFORMATION:

- BUILDERS WARRANTY INSURANCE POLICY JOB SPECIFIC (DOMESTIC WORK OVER \$12,000 ONLY), OR
- OWNER BUILDER CERTIFICATE (DOMESTIC WORK OVER \$12,000 ONLY)
- 4 COPIES OF SOIL REPORT OR BORE LOG TEST TO VERIFY SOIL CONDITIONS
- 4 COPIES OF FOOTING DESIGN AND LAYOUT
- 4 COPIES OF ENGINEERS COMPUTATIONS & FORM 1507
- 4 COPIES OF ENGINEERS STRUCTURAL DRAWINGS & FORM 1507
- 4 COPIES OF TIMBER FRAMING SPECIFICATIONS
- 4 COPIES OF PROJECT SPECIFICATIONS
- 4 COPIES OF ROOF TRUSS COMPUTATIONS (MAY BE SUBMITTED AFTER THE BUILDING PERMIT HAS BEEN ISSUED)
- 4 COPIES OF POSI FLOOR JOISTS LAYOUT & SPECIFICATIONS (MAY BE SUBMITTED AFTER THE BUILDING PERMIT HAS BEEN ISSUED)
- 4 COPIES OF ENERGY RATING REPORT (DOMESTIC ONLY)
- PLANNING PERMIT & ENDORSED PLANNING DRAWINGS (IF REQUIRED & OBTAINED)
- DRAINAGE DESIGN APPROVAL BY COUNCIL (FOR MULTI UNIT DEVELOPMENTS & SOME COMMERCIAL PROJECTS)
- BUILDING OVER EASEMENT CONSENT FROM COUNCIL AND RELEVANT AUTHORITY  
(IF ANY PART OF THE BUILDING IS CONSTRUCTED OVER EASEMENT)
- LAND LIABLE TO FLOODING CONSENT FROM COUNCIL AND RELEVANT AUTHORITY (IF LAND IS LIABLE TO FLOODING)
- COUNCIL REPORT AND CONSENT FOR SITING & DISPENSATION ISSUES (IF KNOWN)
- SEPTIC TANK APPROVAL (IF SEWER UNAVAILABLE)
- BUSHFIRE ASSESSMENT (IF WITHIN BUSHFIRE ZONE)